

Facilitator in CB thematic area (m/f)

The CEF(www.cef-see.org) is an international organization based in Ljubljana, Slovenia.

We support capacity development of public officials and their institutions in South East Europe through learning and knowledge sharing. We are a leader in applying people-centered learning approaches and holding the know-how of becoming and being a learning organization. We primarily serve ministries of finance, tax administrations, and central banks in Albania, Bosnia and Herzegovina, Bulgaria, Croatia, Kosovo, Moldova, Montenegro, North Macedonia, Romania, Serbia, Slovenia, and Türkiye.

Job purpose

We are a team of experts from diverse backgrounds, including both Slovenian and international professionals. We are excited to introduce a new opportunity for the position of Facilitator in the central banking thematic area. The scope of activities in this thematic area has expanded over the years, resulting also in the growth and effective functioning of the Banking Regulation and Supervision (BRS) Community. The key goal of this position is to actively support and accelerate the development of the BRS Community, and to facilitate learning activities focused on central banking topics.

Duties and responsibilities

- Supporting and developing the BRS Community by actively engaging and guiding community experts in discussions, as well as assisting in the preparation of materials and events.
- Carefully selecting and organizing relevant learning materials while fostering the ongoing development of the existing online learning platform.
- Designing and facilitating central banking learning activities of different formats, including workshops, online courses, webinars, and conferences.
- Providing guidance for job-shadowing activities tailored for employees from central banks collaborating with the CEF.
- Contributing to partnership building with relevant knowledge partners, thereby expanding the pool of experts within the Community.
- Assessing learning needs in the area of central banking to design future program within the thematic area.

Desired skills and experience

We are eager for you to bring the following qualities and skills to the role to the fullest extent:

- Facilitation skills
- A substantial understanding of central banking topics to effectively moderate discussions at an advanced level and skillfully guide subject matter experts
- People-oriented approach, fostering collaboration with patience
- Basic knowledge of community building
- Skills in stakeholder mobilization
- Persistence and attention to detail
- Fluency in spoken and written English
- Flexibility in all aspects of the role
- High level of digital literacy



We invite you to accept the challenge to work in an international environment. The position will support your personal and professional development. A selected candidate will receive a one-year contract with a six-month probation period.

You are invited to apply by sending your CV together with a cover letter in English to: pisarna@trescon.si.