



# FACILITATION

TECHNIQUES



Center  
of Excellence  
in Finance

# 7 TIPS TO FOLOW

WITH EVERY FACILITATIN TECHNIQUE



**DEFINE THE GOAL**



**GIVE CLEAR INSTRUCTIONS**



**CHECK UNDERSTANDING**



**DEFINE YOUR ROLE**



**DEFINE THEIR ROLE**



**KEEP PEOPLE INVOLVED**



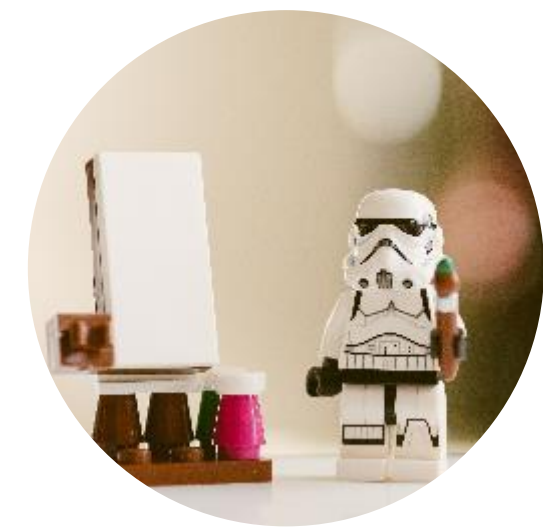
**KEEP THE GROUP ON TRACK**



# TRY TO REMEMBER THE 7 TIPS TO FOLOW

WITH EVERY FACILITATIN TECHNIQUE

WRITE AS MANY AS YOU CAN REMEMBER



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